

**COUNTY BOARD MINUTES  
JUNE 8 & 9, 2020**

The Board convened on Monday, June 8, 2020, at 9:00 AM with all members present Byrne, Geerts, Zoll, Tilkes, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Courthouse is open to the public. The meeting was called to order by Chairman Hackman. Present was Joan Knoll. Also, electronically from the public were Rick Holthaus and Jeff Bernatz.

Motion by Byrne Seconded by Geerts to approve agenda for June 8 & 9, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne Seconded by Tilkes to approve Board minutes for June 1 & 2, 2020 as amended. Roll Call: All Ayes. Motion Carried.

No Public comment.

Dusten Rolando present at 9:08 AM.

Motion by Tilkes, Seconded by Geerts to open the public hearing at 9:15 AM. Roll Call: All Ayes. Motion Carried.

No verbal or written comments.

Motion by Geerts, Seconded by Byrne to close the public hearing at 9:16 AM. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to adopt Resolution No. 06-08-20-43. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 06-08-20-43 RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CHICKASAW COUNTY TOWER SITE PROJECT WHEREAS, on the 2<sup>nd</sup> day of June, 2020, plans, specifications, form of contract and estimate of cost were filed with the Auditor for the construction of certain public improvements described in general as the Chickasaw County Tower Site Project; and WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution. PASSED AND APPROVED this 8<sup>th</sup> day of June 2020. /ss/ Jacob Hackman, Chairperson ATTEST: /ss/ Joan E. Knoll, County Auditor

Motion by Byrne, Seconded by Tilkes to adopt Resolution No. 06-08-20-44. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 06-08-20-44 RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE CHICKASAW COUNTY TOWER SITE PROJECT BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. That the following bid for the construction of certain public improvements described in general as the Chickasaw County Tower Site Project, described in the plans and specifications heretofore adopted by this Board on June 8, 2020, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work as follows: Contractor: Motorola Solutions of Chicago, Illinois Amount of bid: \$405,565.00 Portion of project: All Construction work Section 2. That the Chairperson and Auditor are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Board. PASSED

AND APPROVED this 8<sup>th</sup> day of June 2020. /ss/ Jacob Hackman, Chairperson ATTEST: /ss/ Joan E. Knoll, County Auditor.

Mark Huegel present at 9:35 AM.

Motion by Tilkes, Seconded by Geerts to adopt Resolution No. 06-08-20-45. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 06-08-20-45 RESOLUTION APPROVING CONSTRUCTION CONTRACT AND BOND FOR THE CHICKASAW COUNTY TOWER SITE PROJECT BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the Chickasaw County Tower Site Project, and which have been signed by the Chairperson and Auditor on behalf of the County be and the same are hereby approved as follows: Contractor: Motorola Solutions of Chicago, Illinois Amount of bid: \$405,565 Bond Surety: Liberty Mutual Insurance Company Date of bond: June 5<sup>th</sup>, 2020 Portion of project: All construction work. PASSED AND APPROVED this 2<sup>nd</sup> day of June 2020. /ss/ Jacob Hackman, Chairperson ATTEST: /ss/ Joan E. Knoll, County Auditor.

Motion by Geerts, Seconded by Byrne to approve Resolution No. 06-08-20-46. Roll Call: All Ayes. Motion Carried. RESOLUTION NO. 06-08-20-46 RESOLUTION ACCEPTING THE CHICKASAW COUNTY TOWER SITE PROJECT WHEREAS on the 8<sup>th</sup> day of June, 2020, the Chairperson and Auditor of Chickasaw County, Iowa, entered into a construction contract with Motorola Solutions of Chicago, Illinois, for the construction of certain public improvements generally described as the Chickasaw County Tower Site Project; and WHEREAS, the contract has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract and plans and specifications, as shown by the certificate of the Engineer filed with the Auditor on June 2, 2020; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. That the report of the Engineer be and the same is hereby approved and adopted, and the public improvements are hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract and the total final construction cost thereof is hereby determined to be \$405,565.00, as shown in the report of the Engineer. PASSED AND APPROVED this 8<sup>th</sup> day of June 2020. /ss/ Jacob Hackman, Chairperson ATTEST: /ss/ Joan E. Knoll, County Auditor.

Marty Hemann and Brandon French present at 9:40AM.

Marty Hemann introduced Brandon French, Deputy Sheriff, to the Board.

Marty Hemann met with the Board to acknowledge the resignation of full-time dispatcher/jailer.

Motion by Geerts, Seconded by Zoll to acknowledge the resignation of Braxton Rash as full-time dispatcher/jailer effective June 19, 2020. Roll Call: All Ayes. Motion Carried.

Mr. Hemann discussed with the Board the hiring of a full-time dispatcher/jailer to fill the vacancy. Discussion followed.

Motion by Geerts, Seconded by Byrne to start the hiring process for a full-time dispatcher/jailer to fill the vacancy. Roll Call: All Ayes. Motion Carried.

The Board discussed the City of New Hampton Board of Adjustment. Two members of the City's Board of Adjustment are appointed by the Board of Supervisors according to Iowa Code Section 414.23.

Motion by Tilkes, Seconded by Zoll to appoint Jacob Hackman to the City of New Hampton Board of Adjustment for a five-year term (term ending June 30, 2025). Roll Call: Ayes: Tilkes, Zoll, Geerts, and Byrne. Abstain: Hackman. Motion Carried.

Motion by Geerts, Seconded by Byrne to appoint Kurt Hemesath to the City of New Hampton Board of Adjustment for a five-year term (term ending June 30, 2025). Roll Call: All Ayes. Motion Carried.

Shirley Troyna present at 9:55 AM.

Martin Hemann and Brandon French left at 9:55 AM.

Sue Breitbach present at 9:59 AM.

Update on the Coronavirus-COVID 19. Departmental update.

Shirley Troyna and Sue Breitbach left at 10:14 AM.

Update on the 28E agreement with County Social Services. The County Attorney's Office reviewed the draft 28E agreement as presented. The Board will review the final draft.

Motion by Geerts, Seconded by Byrne to acknowledge the hiring of Caleb Ciavarelli as Part-time Summer Help Aide for the Conservation Department at the hourly rate of \$12.00 per hour effective May 18, 2020. Roll Call: All Ayes. Motion Carried.

Dusten Rolando met with the Board to discuss road Dept. activities.

Motion by Tilkes, Seconded by Byrne to acknowledge the resignation of Travis Suckow as Mechanic in the Secondary Road department effective June 12, 2020. Roll Call: All Ayes. Motion Carried.

Update on the Radio Communication Project. Motorola Solutions will prepare a detailed list of the radio equipment as per quantity and cost of the equipment, take an inventory of the equipment shipped, and the vendor is scheduled to be at the site on June 23, 2020 to do the detailed design review for the radio equipment.

Update on the Lease Agreements for the Radio Communication Project. Mr. and Mrs. Wendel Muller has some questions regarding the lease agreements. The County Attorney's Office has been in contact with Mr. and Mrs. Wendel Muller's attorney to address the concerns.

Update of the building/renovation project at 516 South Linn Avenue, New Hampton. County Attorney's Office is reviewing the final plans before bidding the project and the County Attorney will prepare the Notice to Bidders.

The Board discussed the juror's chairs in the Courtroom. There are 12 juror chairs, one desk, 2 shelf bookcase and end table. Mr. Geerts informed the Board that the Carnegie Culture Center is not interested due to no storage. Mr. Zoll will contact the Pioneer Village today and report to the Board on Tuesday on their decision. The Board will take a short recess to look at the chairs.

Motion by Geerts, Seconded by Zoll to take a five- minute recess. Roll Call: All Ayes. Motion Carried.

The Board reconvened at 10:39 AM.

Ray Armel present at 10:40 AM.

Supervisor Byrne was present at 10:41 AM.

The Board discussed the juror's chairs in the Courtroom. It was the consensus of the Board that the desk, 2 shelf bookcase and end table to be given to the General Services-Custodian and taken to the garage located at 516 S. Linn Avenue for the custodian use. More discussion on the juror's chairs.

Motion by Tilkes, Seconded by Zoll to advertise the 12 used juror chairs on pedestal with plate. The advertisement will be on Facebook and bulletin Board. Roll Call: All Ayes. Motion Carried.

Ray Armel met with the Board to discuss the Chickasaw County Planning Commission. Mr. Armel informed the Board that HF 2512 established residency requirements for Boards/Commissions established as per Iowa Code Chapter 335.

Motion by Byrne, Seconded by Zoll to advertise Chickasaw County Planning Commission Board openings. Roll Call: All Ayes. Motion Carried.

Mr. Armel will prepare the advertisement.

Ray Armel and Mark Huegel left at 11:03 AM.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Prime Feeders, Inc. (ID #64673) located at 2671 190<sup>th</sup> Street, New Hampton, Iowa 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Rolling Hills Holdings LLC (ID #71280) located at 1225 Union Avenue, Lawler, IA 52154.

Supervisor Hackman updated the Board on the DECAT meeting held on June 2, 2020 and the Pathway meeting held on June 1, 2020.

Supervisor Tilkes updated the Board on the Iowa Workforce Development meeting held on June 4, 2020.

Supervisor updated the Board on the Northeast Iowa Response Group meeting held on June 4, 2020 and the EMA meeting held on June 4, 2020.

Supervisor Zoll updated the Board on the Upper Wapsipinicon River Watershed meeting held on June 2, 2020.

Motion by Tilkes, Seconded by Byrne to adjourn at 11:10 AM Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, June 9, 2020, at 9:00 AM with the following members present, Geerts, Zoll, Tilkes, and Hackman. in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Absent: Byrne attending Board of Health meeting. Courthouse is open to the public. The meeting was called to order by Chairman Hackman. Present were Joan Knoll and Mark Huegel. Also, electronically from the public was Rick Holthaus.

Motion by Tilkes, Seconded by Geerts to approve a three-year contract renewal for FY 2020-2022 (\$4,125.00 per year) with Cost Advisory Services, Inc. and authorize Chairman Signature. Roll Call: Ayes: Tilkes, Geerts, Zoll, and Hackman. Absent: Byrne. Motion Carried.

Supervisor Byrne present at 9:05 AM.

The Board proceeded to canvass the Primary Election held on June 2, 2020.

Motion by Byrne, Seconded by Geerts to approve the canvass of the Primary Election held June 2, 2020 and authorize Auditor to certify results to the State and record in permanent Election Register. Roll Call: All Ayes. Motion Carried.

The Board reviewed the claims.

Motion by Zoll, Seconded by Byrne to approve the claims in the amount of \$293,852.20. Roll Call: All Ayes. Motion Carried.

Supervisor Tilkes updated the Board on Jendro Sanitation Rural Recycling Schedule

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Ron Swestka Farm-North Site (ID # 59071) located at 18649 Valley Avenue, Cresco, IA 52136.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for William Palmersheim-Palmersheim Pork Farm (ID #61606) located at 2225 130<sup>th</sup> Street, New Hampton, IA 50659.

Motion by Tilkes, Seconded by Geerts to adjourn at 10:09 AM. Roll Call: All Ayes. Motion Carried.

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Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

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Joan E. Knoll, Auditor