

**COUNTY BOARD MINUTES  
SEPTEMBER 14 & 15, 2020**

The Board convened on Monday, September 14 & 15, 2020, at 9:00 AM with all members present Byrne, Geerts, Tilkes, Zoll, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Courthouse is open to the public. The meeting was called to order by Chairman Hackman. Present were Joan Knoll, Rick Holthaus, Terry Johnson, Mark Huegel, and Jeff Bernatz.

Supervisor Geerts left at 9:01 AM.

Motion by Byrne, Seconded by Zoll to approve agenda for September 14 & 15, 2020. Roll Call: Ayes: Byrne, Zoll, Tilkes, and Hackman. Absent: Geerts. Motion Carried.

Supervisor Geerts present at 9:03 AM.

Motion by Tilkes, Seconded by Byrne to approve Board minutes for September 7 & 8, 2020. Roll Call: All Ayes. Motion Carried.

No Public comment.

Auditor Knoll informed the Board about the Iowa Secretary of State Vote Safe Iowa Initiative Grant agreement.

Motion by Tilkes, Seconded by Geerts to enter into the Iowa Secretary of State Vote Safe Iowa Initiative Grant Agreement. Roll Call: All Ayes. Motion Carried.

The Board reviewed the resignation of Veteran Affairs Director.

Motion by Geerts, Seconded by Zoll to acknowledge the resignation of Michelle Snyder as the Veterans Affairs Director effective September 11, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to acknowledge the appointment of Laura Wickham as the rural member on the Ionia Public Library for the unexpired term ending July 1, 2022. Roll Call: All Ayes. Motion Carried.

Sue Breitbach present at 9:15 AM.

Sue Breitbach met with the Board to discuss Resolution for the postponement of tax sale under Iowa Code Chapter 446.7.

Motion by Tilkes, Seconded by Geerts to approved Resolution for the postponement of tax sale under Iowa Code Chapter 446.7. Roll Call: All Ayes. Motion Carried. **RESOLUTION # 09-14-20-69 RESOLUTION FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7** **WHEREAS**, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global pandemic referred to as COVID-19. **WHEREAS**, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and **WHEREAS**, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and **WHEREAS**, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may

designate a different date in June for the sale; and **WHEREAS**, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and **WHEREAS**, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and **WHEREAS**, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and **WHEREAS**, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and **WHEREAS**, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to November 2020 due to the COVID-19 pandemic. Prior to sending out the required notices for the November tax sale, the Chickasaw County Treasurer shall reevaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from offering any property with delinquent taxes for sale upon the next available tax sale date. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/ Jacob Hackman, Chairman of the Board of Supervisors RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer

Mark Huegel met with the Board to review the Draft Chickasaw County Use of County Facilities Policy, The Facilities County Use Request, and the indemnification agreement. The County Attorney's Office will make the revisions to the documents, have the General Liability Insurance Carrier for their review, and update the Board later.

The Board reviewed the Resolution to opt out of the presidential directive to defer the payment of employee social security tax.

Motion by Byrne, Seconded by Hackman to approve Resolution to opt out of the presidential directive to defer the payment of employee social security tax. Roll Call: All Ayes. Motion Carried.

**RESOLUTION NO. 09-14-20-70 A RESOLUTION TO OPT OUT OF THE PRESIDENTIAL DIRECTIVE TO DEFER THE PAYMENT OF EMPLOYEE SOCIAL SECURITY TAX**

**WHEREAS** there has been a Presidential Directive to defer the payment of employee Social Security Tax; and **WHEREAS** the Chickasaw County employees would have to pay the taxes later and the county may be liable for repaying the taxes for anyone who leaves county employment during the deferral period. **WHEREAS**, the Board of Supervisors of Chickasaw County, Iowa has determined that it is in the best interest of Chickasaw County and the employees of Chickasaw County, Iowa to opt-out of the Presidential Directive to defer the payment of employee Social Security Tax. **NOW THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of Chickasaw County, Iowa: 1. The best interests of Chickasaw County, Iowa, the employees of Chickasaw County, Iowa and the citizens thereof require that formal action be taken to opt-out of the Presidential Directive to defer the payment of employee Social Security Tax. 2. The Board of Supervisors of Chickasaw County, Iowa hereby opt-out of the Presidential Directive to defer the payment of employee Social Security Tax. **DONE** this 14<sup>th</sup> day of September 2020 by the Chickasaw County Board of Supervisors, New Hampton, Chickasaw County, Iowa at a meeting held on said date. AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Jason Byrne, Steve Geerts, David Tilkes Tim Zoll. NAYES: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Update on the Radio Communications Project.

The Board reviewed amended resolution for the ISAC-Covid-19 Grant.

Motion by Byrne, Seconded by Geerts to approve Resolution to amend and correct resolution requesting reimbursement for the Iowa Covid-19 Government Relief Fund Resolution No. 09-08-20-68. Roll Call: All Ayes. Motion Carried. **RESOLUTION NO. 09-14-20-71 RESOLUTION TO AMEND AND CORRECT RESOLUTION REQUESTING REIMBURSEMENT FOR THE IOWA COVID-19 GOVERNMENT RELIEF FUND RESOLUTION NO. 09-08-20-68. WHEREAS**, the Board of Supervisors of Chickasaw County, Iowa, passed, approved and adopted a Resolution Requesting Reimbursement of \$14,548.69 in eligible expenditures in response to the COVID-19 public health emergency on September 8, 2020; and **WHEREAS** the Iowa COVID-19 Local Government Relief Fund actually allocated \$151,286.66 to be utilized by Chickasaw County for direct expenditures incurred in response to COVID-19 emergency; and **WHEREAS**, the Chickasaw County Government Funding Reimbursement will only be used for necessary expenditures incurred due to COVID-19 pandemic, and were not accounted for in the current fiscal year budget and were incurred and will be incurred during the time period of March 1, 2020 through December 30, 2020 and have not been or will not be reimbursed from other resources. **NOW THEREFORE, BE IT HEREBY RESOLVED** that the original Resolution No. 09-08-20-68 is hereby corrected to reflect the actual allocated relief dollar amount of \$151,286.66. **BE IT FURTHER RESOLVED**, Chickasaw County affirms that the above request for reimbursement follow all formal published federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest. **PASSED, APPROVED AND ADOPTED** by the Board of Supervisors of Chickasaw County, Iowa on this 14<sup>th</sup> day of September 2020. AYES: /ss/ Jacob Hackman, Chairman, Board of Supervisors, Jason Byrne, Steve Geerts, David Tilkes Tim Zoll. NAYES: None. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor

Lisa Welter present at 9:38 AM.

Lisa Welter met with the Board to discuss the influenza vaccine purchase. Lisa Welter informed the Board that there was a \$7,078.38 credit that accumulated over a 3-year period and will be utilized toward the influenza vaccine purchase.

Motion by Geerts, Seconded by Tilkes to approve the purchase of the influenza vaccine and utilize the credit in the amount of \$7,078.38. Roll Call: All Ayes. Motion Carried.

John Murray present at 9:42 AM.

Mark Huegel left at 9:46 AM.

Update on the State Audit. Supervisor Byrne and Lisa Welter informed the Board that the State Auditor's Office is reviewing all the grants and the Board of Health Minutes.

Update on the Coronavirus-Covid-19.

Ray Armel present at 9:52 AM.

The Board also reviewed the Courthouse Coronavirus-Covid-19 Policy (dated April 20, 2020). Discussion followed. Lisa Welter, Jeff Bernatz, Jason Byrne, and Jacob Hackman will draft an updated Courthouse Coronavirus-Covid-19 Policy and e-mail all department heads and elected officials to

Review.

Motion by Tilkes, Seconded by Geerts to table until Tuesday, September 15, 2020.

Sue Breitbach, Lisa Welter, John Murray, Ray Armel left at 10:30 AM.

Mark Huegel present at 10:34 AM.

Update on the Building/renovation project at 516 S. Linn Avenue, New Hampton. Supervisor Geerts informed the Board that the Architect look at the building on Wednesday, September 16, 2020.

Also, it was the consensus of the Board that Supervisor Geerts contact the County Attorney's Office regarding the preparation of the documents for the public bidding process.

Supervisor Zoll updated the Board on the Landfill meeting held on September 8, 2020.

Supervisor Tilkes updated the Board on the Iowa Workforce Development meeting held on September 10, 2020.

Supervisor Byrne updated the Board on the Board of Health meeting held on September 9, 2020.

Mark Huegel left at 10:50 AM.

Supervisor Hackman updated the Board on the County Social Services Meeting held on September 9, 2020.

Motion by Geerts, Seconded by Tilkes to adjourn at 11:04 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, September 15, 2020, at 9:00 AM with all members present Byrne, Geerts, Tilkes, Zoll, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. Courthouse is open to the public. The meeting was called to order by Chairman Hackman. Present were Joan Knoll, Lisa Welter, Rick Holthaus, Dusten Rolando, and Marty Hemann. Also electronically was Jeff Bernatz.

The Board reviewed the Courthouse-Coronavirus-Covid 19 Policy dated April 20,2020. The Board discussed the revisions and suggested additional revisions for clarification purposes. Discussion followed.

Motion by Zoll, Seconded by Geerts to approve the revised Courthouse-Coronavirus-Covid 19 Policy effective September 15, 2020. Roll Call: All Ayes. Motion Carried.

The Auditor will send Courthouse-Coronavirus-Covid 19 Policy to the department heads and elected officials in the Courthouse.

Lisa Welter left at 9:15 AM

Marty Hemann left at 9:20 AM.

County Engineer Dusten Rolando met with the Board to discuss road department activities.

Motion by Byrne, Seconded by Geerts to approve agreement No. 2-20-STBG-SWAP-029 for project STBG-SWP-CO19(92)—FG-19 between Chickasaw County and IDOT for Surface Transportation Block Grant Program Federal aid SWAP funds for PCC overlay on B44 (210<sup>th</sup> Street) from V56 east 3 miles to Fayette County line. Roll Call: All Ayes. Motion Carried.

Dave Gorman present at 9:27 AM.

Motion by Tilkes, Seconded by Geerts to approve Agreement No: 2020-C-133 for project HSIPX-018-8 (106)--3L-34 between Chickasaw County and IDOT for paving of granular secondary road approaches beyond 10 feet from the edge of the Primary road pavement of U.S. 18. Roll Call: All Ayes. Motion Carried.

Motion by Geerts, Seconded by Tilkes to approve agreement between Chickasaw County and IDOT to use V48 and B54 as a detour route for Highway 24 closure. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to acknowledge the hiring of Joshua Hobert as mechanic at the hourly rate of \$21.32 effective October 5, 2020 as per the recommendation of the County Engineer. Roll Call: All Ayes. Motion Carried.

Dave Gorman left at 9:50 AM.

Marty Hemann present at 9:50 AM.

Motion by Byrne, Seconded by Tilkes to amend/rescind the Board Motion dated September 1, 2020 to approve claims in the amount of \$83,847.71.

Motion by Geerts, Seconded by Zoll to approve claims dated September 1, 2020 in the amount of \$83,847.71(Scribner's error) to the amount of \$83,325.71. Roll Call: All Ayes. Motion Carried.

The Board reviewed the claims.

Motion by Byrne, Seconded by Tilkes to approve claims in the amount of \$382,971.39. Roll Call: All Ayes. Motion Carried.

Marty Hemann left at 10:14 AM.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for RFB, LLC (ID #69094) located at 160<sup>th</sup> Street, New Hampton, IA 50659.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Larry Nilges (ID#62496) located at 1042 Usher Avenue, Sumner, IA 50674.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Zwanziger LLC -Zwanziger Site (ID#59516) located at 1351 260<sup>th</sup> Street, Nashua, IA 50658.

Motion by Geerts, Seconded by Tilkes to adjourn at 10:20 A M. Roll Call: All Ayes. Motion Carried.

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Jacob Hackman, Chairman  
Board of Supervisors

ATTEST:

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Joan E. Knoll, Auditor