

**COUNTY BOARD MINUTES
DECEMBER 7 & 8, 2020**

The Board convened on Monday, December 7, 2020, at 9:00 AM with all members present Byrne, Zoll, Tilkes, Geerts, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Hackman. Present were Joan Knoll, Jaycie Byrne, Matt Kuhn, and Rick Holthaus. Also, via phone conference Jeff Bernatz.

Motion by Byrne, Seconded by Zoll to approve agenda for December 7 & 8, 2020. Roll Call: All Ayes. Motion Carried.

Motion by Byrne, Seconded by Tilkes to approve Board minutes for November 30, 2020. Roll Call: All Ayes. Motion Carried.

No Public comment.

Update on the Radio Communications Project.

Ray Armel present at 9:10 AM.

Assessor Ray Armel met with the Board for review and approval of 2020 Family Farm Credit Applications. Individuals are eligible to receive the credit if the appropriate designated person is actively engaging in farming of an eligible tract of land during the fiscal year in which the application is filed, with the 2001 Iowa legislature having changed the filing of this credit to a one-time filing. The eligibility requirements for the Family Farm Tax Credit are listed in Iowa Administrative Code Section 701-80.11.

Motion by Tilkes, Seconded by Byrne to approve Five Hundred Eleven (511) 2020 Family Farm Credit Applications and authorize Chairman Signature as per the recommendation of the County Assessor. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Geerts to disapprove Four Hundred Four (404) 2020 Family Farm Credit Applications and Two Hundred Fifty-Five (255) no longer qualifying 2020 Family Farm Credit Applications for a total of Six Hundred Fifty-nine (659) and authorize Chairman Signature as per the recommendation of the County Assessor. Roll Call: All Ayes. Motion Carried.

Ray Armel left at 9:34 AM.

Heather Hackman, Carrie Becker, and Parveen Karim present at 9:35 AM.

Jackie Kush, Cathy Humpal and Lydia Klinkel present at 9:36 AM.

County Librarians met with the Board to present their FY 2021-22 budget funding request. Those present were Heather Hackman, Nashua Public Library Director, and spokesperson. Lydia Klinkel, Ionia Public Library Director, Cathy Humpal, Lawler Public Library Director, Jackie Kush, Upham Memorial Library Director, Carrie Becker, New Hampton Public Library Director, and Parveen Karim, Alta Vista Public Library Director. The request of \$124,950.00(1.5 percent increase from the FY 2020-2021) was received and placed on file for consideration within the total context of the FY 2021-22 county budget.

Sue Breitbach and Shirley Troyna present at 10:00 AM.

Jaycie Byrne left at 10:00 AM.

Heather Hackman, Carrie Becker, Parveen Karim, Jackie Kush, Cathy Humpal, Lydia Klinkel left at 10:01 AM.

Dusten Rolando present at 10:02 AM.

The Board reviewed the Resolution ordering construction of the Chickasaw County Office Building Renovation at 516 S. Linn Avenue, New Hampton, Iowa, and setting a date for hearing thereon and taking of bids therefor.

Motion by Zoll, Seconded by Byrne to approve Resolution ordering construction of the Chickasaw County Office Building Renovation at 516 S. Linn Avenue, New Hampton, Iowa, and setting a date for hearing thereon and taking of bids therefor. Roll Call: All Ayes. Motion Carried.

RESOLUTION NO. 12-07-20-79 RESOLUTION ORDERING CONSTRUCTION OF THE CHICKASAW COUNTY OFFICE BUILDING RENOVATION AT 516 SOUTH LINN AVENUE, NEW HAMPTON, IOWA, AND SETTING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Chickasaw County Office Building Renovation at 516 South Linn Avenue, New Hampton, Iowa; and WHEREAS, the County has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the County Auditor for public inspection, for the construction of the public improvements; and WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of public improvements; and WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids: NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHICKASAW COUNTY, STATE OF IOWA: Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Chickasaw County Office Building Renovation at 516 South Linn Avenue, New Hampton, Iowa, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows: This project will require interior and exterior renovation work, including general construction, mechanical and electrical work, to accommodate new office space requirements located at 516 South Linn Avenue, New Hampton, Iowa 50659. Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications. BE IT FURTHER RESOLVED that the County Auditor be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet, site sponsored by either the County or a statewide association that represents the County. Posting shall be not less than thirteen clear days nor more than forty-five days prior to January 11, 2021, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 4:00 P.M., on such date. The Board of Supervisors hereby delegates to the Board Chair or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of such bids shall be considered at the meeting of the Board of Supervisors on January 12, 2021 at 9:15 A.M. BE IT FURTHER RESOLVED, that the County Auditor be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in Chickasaw County. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 9:15 A.M. on

January 11, 2021. PASSED AND APPROVED this 7th day of December 2020. /ss/ Jacob Hackman, Chairperson, Chickasaw County Board of Supervisors. ATTEST: /ss/ Joan E. Knoll, Chickasaw County Auditor.

Update on the Coronavirus-Covid-19.

Budget worksession

Sue Breitbach met with the Board to review the resolution for postponement of tax sale under Iowa Code Chapter 446.7.

Motion by Zoll, Seconded by Tilkes to a resolution for postponement of tax sale under Iowa Code Chapter 446.7. Roll Call: All Ayes. Motion Carried. **RESOLUTION # 12-07-20-78 RESOLUTION FOR POSTPONEMENT OF TAX SALE UNDER IOWA CODE CHAPTER 446.7** WHEREAS, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global pandemic referred to as COVID-19. WHEREAS, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7: and WHEREAS, Iowa Code Section 446.7 requires the Chickasaw County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and WHEREAS, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and WHEREAS, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Chickasaw County Treasurer was unable to hold a tax sale at any time in June of 2020; and WHEREAS, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and WHEREAS, Iowa Code Section 446.28 requires the Chickasaw County Treasurer to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and WHEREAS, as of August 21, 2020, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least September 20, 2020, and WHEREAS, the Chickasaw County Treasurer has found good cause to delay the tax sale due to financial distress to Chickasaw County residents due to the COVID-19 pandemic. **NOW, THEREFORE, BE IT RESOLVED** as follows: In conjunction with the Chickasaw County Treasurer's Office, the Chickasaw County Board of Supervisors finds that good cause exists to delay the Chickasaw County Tax Sale to January 2021 due to the ongoing COVID-19 pandemic. Prior to sending out the required notices for the January tax sale, the Chickasaw County Treasurer shall reevaluate its good cause determination and inform the Board of Supervisors of its findings. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees, and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees, and interest. Nothing in this Resolution shall be interpreted to prevent the Chickasaw County Treasurer from offering any property with delinquent taxes for sale upon the next available tax sale date. CHICKASAW COUNTY BOARD OF SUPERVISORS: /ss/Jacob Hackman, Chairman of the Board of Supervisors 12/7/2020 RECOMMENDED FOR APPROVAL: /ss/ Sue Breitbach, Chickasaw County Treasurer 12/7/2020.

Sue Breitbach also informed the Board of Change of Status for two employees in the Treasurer's Office.

Motion by Byrne, Seconded by Hackman to acknowledge the Change of Status for Rose Lowe from Deputy Treasurer to Tax and Motor Vehicle Clerk effective January 1, 2021 and to acknowledge the Change of

Status for Betty Franzen from Tax and Motor Vehicle Clerk to Deputy Treasurer effective January 1, 2021.
Roll Call: Ayes: Byrne, Hackman, Tilkes, and Geerts. Nays: Zoll. Motion Carried.
Dusten Rolando left at 11:38 AM.

Sue Breitbach and Shirley Troyna left at 11:45 AM.

Supervisor Zoll updated the Board on the Heartland Insurance Risk Pool meeting held on December 3, 2020.

Received and filed in the Auditor's Office MMP Short Form for Annual Updates for Walter, LLC (ID #69207) located at 3321 280th Street, Sumner, IA 50674.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Casper Nursery (ID #68368) located at 1747 110th Street, Plainfield, IA 50666.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Troy Finisher (ID # 68369) located at 2846 Fayette Avenue, Nashua, IA 50658.

Received and filed in the Auditor's Office MMP Short Form for Annual Update for Hinz Farm (ID # 57706) located at 1054 155th Street, Charles City, IA 50616.

Motion by Tilkes, Seconded by Hackman to adjourn at 11:49 AM. Roll Call: All Ayes. Motion Carried.

The Board convened on Tuesday, December 8, 2020, at 9:00 AM with all members present Byrne, Zoll, Tilkes, Geerts, and Hackman in the Boardroom located on the second floor of the Courthouse, New Hampton, Iowa. The meeting was called to order by Chairman Hackman. Present were Joan Knoll and Rick Holthaus.

The Board reviewed the claims.

Motion by Geerts, Seconded by Tilkes to approve claims in the amount of \$92,709.60. Roll Call: All Ayes. Motion Carried.

Motion by Tilkes, Seconded by Zoll to adjourn at 9:54 AM. Roll Call: All Ayes. Motion Carried.

Jacob Hackman, Chairman
Board of Supervisors

ATTEST:

Joan E. Knoll, Auditor