

BASIC RESPONSIBILITIES FOR THE POSITION OF COUNTY SUPERVISOR

The Board of Supervisors, under the current commission form of government, shares executive/administrative powers with other elected county officers. The supervisors make county policy, establish ordinances, manage county property, have budget oversight and authority, appropriate funds, levy taxes, and are responsible for numerous county programs, including mental health services and secondary roads.

Supervisors also verify all election results. Individual supervisors serve on numerous boards, commissions, and committees, as well as make many citizen appointments.

Citizens have direct access to supervisors. Much interaction is in person or by telephone. The Supervisors in Chickasaw County have regular public meetings each Monday.

Duties of the Chickasaw County Board of Supervisors includes, but is not limited to, the following:

- Approves bonds of county officials
- Approves county ordinances
- Establishes and vacates public highways
- Levies taxes to produce revenue for county purposes
- Allows claims against the county and orders them paid
- Allows applications for Homestead, Military, Business Property Tax and Family Farm Credits
- Fills vacancies in county offices, except members of its own body.
- Canvasses the vote totals of elections
- Approves budgets of county officials
- Appoints a County Engineer to supervise the county road system
- Oversees the maintenance of the county buildings
- Comprises 1/3 of the Conference Board that appoints the Assessor, approves the Assessor's Office budget, and appoints members of the Board of Review and Examining Board

The following helpful hints were provided by current members of the Delaware County Board of Supervisors:

- Change is the only constant!
- Need to be available to all residents in the county/work with all areas of county
- Understand confidentiality
- Work sessions are good
- Must be flexible; many changes come on Monday and throughout the week
- Need some computer skills; much information comes in e-mails
- Work with public media
- Available a minimum of 20 hours per week; varies each week
- Some night meetings
- Be willing to actively serve on additional boards, committees, and commissions
- Be mindful of a quorum
- Work with county engineer but not micro-manage
- Be willing to, and spend time, reading mail, codebooks, meeting packets
- Understand patience, be a good listener, and be FLEXIBLE!
- Work in a non-partisan manner